



REQUIRES AN

Intensive Service Plan Coordinator

Community Services of Belleville and District (CSBD) is a non-profit community-based agency providing social work services to a tri-county area surrounding Belleville, Ontario.

One full-time position as an Intensive Service Plan Coordinator is available, commencing immediately, to provide services in Hastings and Prince Edward Counties.

The Intensive Service Plan Coordinator (The Coordinator) functions under the Coordinated Services Planning Program and Policy Guidelines to support children, youth and their families who have multiple complex needs. The Coordinator will support families who may require support through the Children's Case Resolution process related to services funded through the Ministry of Children, Community and Social Services.

The needs of some children, youth and/or families may exceed locally available services. The Coordinator will provide leadership and support to the local service system and work collaboratively to develop the Coordinated Service Plan that is the most effective for children, youth and their families.

Qualifications:

The successful applicant will possess a post-secondary education degree or diploma equivalent in the human service field including social work, psychology, sociology, etc. with at least five years of experience and demonstrated expertise in clinical practice relevant to the identified program. Demonstrated facilitation, planning and Case management skills, and a working knowledge of community resources are essential. Demonstrated ability to negotiate services as well as a working knowledge of relevant legislation (Health, Education, Child and Family, etc.) will be required.

The position requires the ability to work with children and families with diverse life experiences. Excellent communication and interviewing skills, interpersonal skills, and a proven ability to deal with a variety of situations with empathy and diplomacy are essential.

Excellent time management skills and the ability to work well independently, as well as within a team is required.

The position requires the capacity to keep accurate case records through the use of an electronic database.

A car and a valid Ontario Driver's License are required. Travel throughout Hastings and Prince Edward Counties is expected.

CSBD invites applications from all qualified individuals. CSBD is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression.

Applicants are invited to advise if any accommodation needs are required for the recruitment or interview process.

Qualified candidates are encouraged to submit their applications and resumes, including qualifications and experience to:

Executive Director
C.S.B.D.
12 Moira Street East
Belleville, ON K8P 2R9

Closing date for applications is 4:30 pm on March 8, 2024.